

Friends of Tennessee Libraries

GRANT APPLICATION

Instructions

1. All grant applications must be completed in full according to the instructions on this sheet.
2. All grant applications must be RECEIVED by the designated person prior to November 15 to be considered for the following year.
3. The Evaluation Form must be completed and returned within thirty (30) days of finishing the project. Failing to return the Evaluation Form could result in diminishing the chance of another grant being awarded and/or the return of the grant money.
4. (a) Lines 1 through 9: Complete as listed.
(b) Line 10: Please mark the type of grant that your Friend's group is requesting. Place mark in the box to the right of the appropriate grant.
(c) Lines 11 through 15: Complete as listed.
5. Line 16: This is for use by FOTL. Do not write in this box.
6. All Friend's groups applying for a grant must be a member of the Friends of Tennessee Libraries prior to submitting the application.
7. Grants will be awarded by January 15. Those selected will receive notification by mail.
8. Grant Applications and Evaluation Forms must be sent to (by mail or email):

Connie Albrecht
1560 Country Club Place
Cookeville TN 38501
connie.albrecht@yahoo.com

The Friends of Tennessee Libraries reserve the right to limit the number of grants awarded in any given year.