

Friends of Tennessee Libraries Board Meeting Agenda

Friday, 20 March 2015, 9:45 AM-2:00 PM (CDT)
Nashville Public Library Bellevue Branch, 720 Baugh Road



Vision Statement

To help and support local Friends groups integrate their library thoroughly into the life and work of the community.

Mission Statement

The Friends of Tennessee Libraries (FOTL) is a volunteer organization of individuals and organizations dedicated to supporting Tennessee Libraries and local Friends of Library groups through:

- Establishing and helping Friends of Library groups succeed;
- Communicating with libraries and trustees about the value of Friends;
- Serving members as communication network and clearinghouse for information;
- Advocating for library funding and legislative support on a local, state, and national basis.

9:45 Bellevue Branch Manager **Katherine Bryant** will be on site to provide tour of branch

10:15

- I. Call to Order/Introductions/Other Items for Agenda? / Agenda Approval - Don Reynolds
- II. Minutes - Dwight Shepherd
- III. Treasurer's Report / Review of Budget (p.4) - Ed Jared
 - ~ Should FOTL join AmazonSmile program?
- IV. Continuing Business
 - ~ Report about Newsletter, Website, Facebook - Martha Gill
 - ~ Report about Newsletter distribution to legislators - Michelle Kenley
 - ~ Membership Update - Connie Albrecht
 - ~ Update for April 25th Annual Meeting in Memphis - Jacqueline Wallace/Sally Smith
 - ~ Review of 14 day mailing requirement statement (p.7)
- V. New Business
 - ~ Divisional Representative Reports
 - ~ Kingston Friends Training Report / **Tool Kit** publication - Martha Gill
 - ~ Report on \$300 Grant Applications - Dwight Shepherd
 - ~ Report on Recognition Certificates - Doreen Flash
 - ~ Friend of the Year Award become two awards?
 - ~ FOTL Response to legislative/congressional opposition to FCC Rulings (p.8)
 - ~ Tennessee Library Legislation Day (March 5th - cancelled due to bad weather)
 - ~ National Library Legislation Day (May 4-5) Attendee Stipend
 - ~ Review Mission / Objectives
 - ~ Review Annual Activities → Begin Annual Meeting Planning: Date? Place?
 - ~ FOTL Procedures Manual (p.7)
 - ~ Tennesseans Deserve Statement (p.4)
 - ~ Appoint Committee to review Library Visitation Proposal - volunteers? (p.6)
 - ~ Appoint Committee to review Great Library Write Out Proposal - volunteers? (p.6)
 - ~ Other:
- VI. Adjournment

Next Meeting - Friday, 19 June 2015 - 10:00 AM-2:00 PM (CDT)
Place to be determined: **suggestions?**

PUBLICATIONS IN PROGRESS:

Tool Kit for Library Friends Group Programs / Picture Book Month 2014

Friends of Tennessee Libraries

2014-2015 WORK PLAN CALENDAR

Here is the work plan calendar for the year.

Board meetings are scheduled for the 3rd Friday of **June, Sept, and Mar** and 1st Friday of **Dec**
10:00-2:00

<u>June</u>	<u>July</u>	<u>August</u>
<p>15 Newsletter copy due Focus: Recap of Grant applications; Friend of Year nominations</p> <p>20 Quarterly Board Meeting - Mt. Juliet PL - 10:00AM-2:00PM Review Mission / Objectives Review Annual Activities Begin Annual Mtg Planning</p> <p>22 Newsletter to printer (in readers' hands July 1)</p> <p>26-July 1 ALA Annual Meeting (Las Vegas)</p>	<p>Open month for rest and rejuvenation</p>	<p>1 Newsletter copy due Focus: Grant applications; Friend of Year nominations</p> <p>12 President applies to Governor for October Friends of Libraries Week (Deadline Sept 15)</p> <p>15 Newsletter to printer (in readers' hands Sept 1)</p> <p>30 National Book Festival (Washington, DC)</p>
<u>September</u>	<u>October</u>	<u>November</u>
<p style="text-align: center;">Library Card Sign-up Month</p> <p>13 TLA Board Meeting (Brentwood)</p> <p>14-20 Books from Birth Foundation Imagination Library Week ! 10th Anniversary Celebration !</p> <p>19 Quarterly Board Meeting - Mt. Juliet PL - 10:00AM-2:00PM Encourage nominations for TLA/ FOTL Friend of the Year Award President selects TLA Friends/ Trustees Lunch</p>	<p style="text-align: center;">TSLA Trustee Workshops</p> <p>2 Humboldt Medical Center Conference Center (Humboldt)</p> <p>3 Brentwood Public Library</p> <p>6 Art Circle Public Library (Crossville)</p> <p>7 Walters State (Morristown)</p> <p>10-14 Southern Festival of Books (Nashville)</p> <p>12-18 Teen Read Week</p> <p>15 President applies to present program at Annual TLA Meeting</p> <p>19-25 TN/National Friends of Libraries Week</p>	<p style="text-align: center;">Picture Book Month</p> <p>1 Newsletter copy due Focus: Membership renewal; Grants announced; Nominations for Certificates; Annual Mtg info</p> <p>15 Newsletter to printer (in readers' hands December 1)</p> <p>15 Nominations close for for TLA/ FOTL Friend of the Year Award</p>

<p><u>December</u></p> <p>12 Quarterly Board Meeting - By Conference Call-10:00AM-2:00PM Reserve Mt. Juliet meeting room for next year Select TLA/FOTL Friend of the Year to be awarded at TLA Annual Conference; Vote on Grant recipients; Review reports from last year's grant recipients; Approve Annual Meeting plans; Finalize TLA lunch speaker -report to TLA Conference Program Committee</p> <p>13 TLA Board Meeting (GoToMeeting?)</p>	<p><u>January</u></p> <p>30-February 3 ALA Midwinter Meeting (Chicago)</p>	<p><u>February</u></p> <p>1 Newsletter copy due Focus: Annual Mtg; Nominations for Certificates</p> <p>15 Newsletter to printer (in readers' hands March 1)</p>
<p><u>March</u></p> <p>1 Applications for grants close</p> <p>5 (Cancelled) TN Library Legislative Day (Nashville)</p> <p>15-21 National Ag Week 18 National Ag Day</p> <p>20 Quarterly Board Meeting - Nashville Bellevue Branch - 9:45AM-2:00PM Review Mission / Objectives Review Annual Activities Begin Annual Mtg Planning</p>	<p><u>April</u></p> <p>12-18 National Library Week</p> <p>22 TLA Board Meeting 22-24 Tennessee Library Association Annual Conference (Memphis Hilton)</p> <p>25 FOTL Annual Meeting (Memphis Pubic Library)</p>	<p><u>May</u></p> <p>1 Newsletter copy due Focus: Recap Annual Mtg</p> <p>4-5 National Library Legislative Day (Washington, DC)</p> <p>4-10 Children's Book Week</p> <p>15 Newsletter to printer (in readers' hands June 1)</p> <p><u>June 2015</u></p> <p>5-6 TLA Board Retreat (Montgomery Bell State Park)</p>

FOTL OFFICERS

President
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<edjared@frontiernet.net >

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FINANCIAL REPORT

FRIENDS OF TENNESSEE LIBRARIES

JANUARY 1- DECEMBER 31, 2014

	Bud 2014	YTDDate	Diff YTD
INCOME:			() = -
Memberships	\$6,800	\$5,485	(\$1,315)
Donations	\$300	\$335	\$35
Annual Meeting	\$1,500	\$975	(\$525)
Bork Estate Income	\$7,244	\$7,244	\$7,244
Sale of license frames	\$100	\$20	(\$80)
From checking account	\$1,119	\$1,119	\$1,119
TOTAL INCOME	\$17,063	\$15,178	(\$1,885)
EXPENSES:			() = -
Membership printing	\$50	\$43	(\$7)
Membership postage	\$250	\$230	(\$20)
Newsletter printing	\$2,600	\$2,100	(\$500)
Newsletter postage	\$350	\$249	(\$101)
Administrative:			
President	\$50		(\$50)
President-Elect	\$50		(\$50)
Secretary	\$50		(\$50)
Treasurer	\$50	\$45	(\$5)
Annual Secy ST RPT	\$20	\$20	
Regional Rep	\$100		(\$100)
Office supplies	\$50	\$44	(\$6)
Annual meeting	\$1,000	\$840	(\$160)
Advocacy TLA	\$500	\$500	
UFL	\$80		(\$80)
Recognition	\$500	\$400	(\$100)
Washington Legislative Day	\$1,000	\$743	(\$257)
Donation Mt. Juliet Publ Lib	\$100	\$100	
Web expense	\$500	\$25	(\$475)
Miscellaneous	\$200		(\$200)
Bork workshops	\$7,244		(\$7,244)
Grants	\$900	\$600	(\$300)
Directors and Officers Insurance	\$744	\$744	
Annual Meeting incentives	\$500	\$500	
Promotional items	\$175	\$254	\$79
TOTAL EXPENSES	\$17,063	\$6,648	(\$10,415)

CHECKBOOK BAL 12/31 \$ 21,787.38

CD REGIONS BK \$ 10,279.02



Public libraries are up to these core purposes:

- Encourage and build a love of reading
- Provide confidential and neutral access to information, ideas, and recreation
- Serve as place for individual self-education
- Serve as the community's living / meeting room safe place
- Help integrate technology into customer's lives
- Preserve the culture and history of the community
- Stimulate the imagination

Tennesseans Deserve

- Friendly library service in modern, safe, accessible and inviting buildings.
- The ability to use a library days, evenings and weekends and to use a virtual library 24 hours a day, 7 days a week, 365 days per year.
- Library collections that are current, relevant and responsive to the needs and interests of the community.
- Library collections reflecting the languages of community members and students, including non-English languages, Braille, video, audio, large print, and closed captioned.
- The guidance and assistance of skilled information professionals.
- Access to library service in their schools, colleges, workplace, and communities.
- Convenient, up-to-date, and unrestricted access to information in all its forms.
- A network of adequately funded, readily accessible school, public, and academic libraries that support a learning society and informed community.
- High-speed broadband access to the resources on the World Wide Web using state-of-the-art technology.
- Community-centered library programs that encourage discussion, debate and civic engagement.
- Libraries that value reading and create and sustain collections that encourage users to read for pleasure, information or enlightenment.
- Library services that support businesses, other workplaces, and economic development to create an information literate and competitive workforce.
- The opportunity to provide ideas, criticisms, compliments, suggestions on the operation and future of their libraries and volunteer for advocacy and support.

- American Library Association -

Based on *The American Public Deserves* from *Toward a National Library Agenda*

Library Visitation

Libraries all over Connecticut are participating in an exciting program to make people of all ages aware of the power of their library card. Interested individuals get a passport from their local library which they can then take to at least five libraries on the statewide list to be eligible to win a \$150 gift card for adults or a \$100 gift card for children.

Go explore our local libraries

<http://www.amityobserver.com/9038/opinion-go-explore-our-local-libraries/>

<https://www.facebook.com/passporttoctlibraries>

Passport to Connecticut Libraries

The Public Libraries Section is proud to sponsor the first Passport to CT Libraries program, running in 87 participating public libraries from September 2nd through September 30th. Based on the Wine Trail Passport Program in CT, this program will run during Library Card Sign Up Month in September. The program is open to both adults and children. The objective is to build awareness of the value of the card as well as encouraging residents to explore the amazing diversity of our public libraries. Every participating library will offer a Passport to their patrons, that each patron will take to any participating library to be stamped and receive a small gift. At the end of the month, patrons will turn in their passports to any participating library to be entered in two drawings: Most Libraries Visited and one Random Drawing for all participants. The drawing will be for two adult prizes of \$150.00 each and two children's (under 18) of \$100.00 each.

Flyer of participating libraries:

http://ctlibraryassociation.org/downloads/passport_flyer_with_address3.pdf

<https://www.facebook.com/passporttoctlibraries>

<http://www.mycitizensnews.com/news/2014/08/program-provides-passport-to-libraries/>

<http://www.monroecourier.com/19378/passports-take-library-patrons-around-the-state/>

Great Library Write Out

The Great Library Write Out encourages librarians (and other library supporters) to get out of the echo-chamber and put their writing skills to good use in non-library publications (for, secondarily, a chance to win a cash prize).

There are many topics that you can write about and many places that you can submit your articles. For example, you can write about an amazing program that your library did in your community and submit to BoingBoing. Or, you can write about using the library as a source for information on market research for startups and submit it to Entrepreneur Magazine. You can even write in to your local newspaper about why the library is important to you and have a chance to win like our first year's winner. It's just important that we get as many of our stories out to our communities as we can.

Guidelines for submission;

- You must be in the library profession in some fashion by working in a library related field or be a student in a library related field. However, if you feel you qualify for any other reason, just let us know and we'll consider you in the running.
- If you submit to an online source, the traffic data must be available online. You can use this tool to check if your site qualifies. <http://www.trafficestimate.com/>
- It must be a pro-library article speaking positively about the benefits of libraries in some aspect of society and addressing the question: Why do we still need libraries?
- The article must be printed between August 1st 2014, and the first day of the ALA Annual Conference on June 25th, 2015
- It must be published in a non-library related magazine or journal with a national (United States) or international circulation or a widely read non-library website. More points will be given to an article in a magazine/website with the largest circulation or number of hits, and you will receive bonus points for a feature article.
- You must submit, your name, the title, and date of publication (or link) for verification.

FOTL Procedures Manual

Board Meeting Procedures
Susie's 2014-15 Calendar
Annual Meeting Planning Sheet
TLA Manual Honors & Awards
Friend of the Year Award
Recognition Awards
Recognition Certificate
FOTL Grants
Planning the TLA Luncheon
Possible 2014-15 Activities

What other topics should we cover in a *Procedures Manual*?

Review of 14 day mailing requirement statement

FOTL Bylaws Article IV Section 4: "The Secretary shall: be responsible for keeping minutes of all board and annual meetings; distribute copies of minutes to all board members ~~prior to fourteen (14) days of the meeting~~ **as soon as possible after the meeting**; keep a roll of members for each meeting and call roll when required; send announcements of board and annual meetings to all Board members ~~prior to fourteen (14) days of the meeting~~ **at least one week before the meeting**; conduct correspondence when necessary; perform such duties as the Board may assign."

It was the general consensus that we should take out references to specific times and replace them with wording to say that notice will be given a reasonable time before meetings, and Minutes of Board Meetings will be sent out a reasonable amount of time after the Meeting. The Secretary will prepare the needed amendments and send them out before the next Board Meeting.

Legislative Action

Tennessee state legislators are taking steps to oppose the FCC ruling for Chattanooga to improve its broadband service to the community.

Also, several Tennessee Congressional Representatives are leading the charge to oppose the FCC ruling on Net Neutrality (which was supported by all major library organizations throughout the country).

Consequently, several questions have arisen about these two legislative activities (especially in light a possible rescheduled Tennessee Library Legislative Day and May's National Library Legislative Day):

1. What stand is TLA taking on these two legislative issues?
2. What is the Secretary of State's / State Library stand on them?
3. **Should FOTL take a position?**
4. **Should FOTL communicate its position to state legislators, Congressional Representatives, Attorney General?**

FCC RULING ON CHATTANOOGA BROADBAND

FCC Preempts Laws Restricting Community Broadband in NC/TN

<http://www.fcc.gov/document/fcc-preempts-laws-restricting-community-broadband-nctn>

Tennessee lawmakers: Block FCC ruling on municipal broadband (for Chattanooga)

<http://www.knoxnews.com/news/state/tennessee-lawmakers-block-fcc-ruling-on-municipal-broadband>

~ State Attorney General Herbert Slatery

Rural Tennesseans limited in Internet choices

<http://www.tennessean.com/story/money/2015/03/06/rural-tennesseans-limited-internet-choices/24513641/>

~ to stop Chattanooga expansion:

State Rep. Jeremy Durham [R-Franklin]

~ to support Chattanooga FCC ruling:

State Sen. Janice Bowling [R-Tulahoma]

State Rep. Kevin Brooks [R-Cleveland]

FCC RULING ON NET NEUTRALITY

FCC Adopts Strong, Sustainable Rules to Protect the Open Internet

<http://www.fcc.gov/document/fcc-adopts-strong-sustainable-rules-protect-open-internet>

FCC Approves Net Neutrality Rules For 'Open Internet'

<http://www.npr.org/blogs/thetwo-way/2015/02/26/389259382/net-neutrality-up-for-vote-today-by-fcc-board>

This new GOP bill would completely gut the FCC's net neutrality rules

<http://www.washingtonpost.com/blogs/the-switch/wp/2015/03/05/this-new-gop-bill-would-completely-gut-the-fccs-net-neutrality-rules/>

Rep. Blackburn, Marsha [R-TN-7]

Rep. Duncan, John J., Jr. [R-TN-2]

Rep. Black, Diane [R-TN-6]



http://act.freepress.net/sign/internet_nn_blackburn?t=1&akid=5120.10350486.Wn5yjp